



## **East Palo Alto Tennis & Tutoring program (EPATT) Summer Elementary School Teacher**

**About EPATT:** The East Palo Alto Tennis and Tutoring program (EPATT) is an established non-profit organization that has impacted the lives of hundreds of students from East Palo Alto since 1988. Through partnerships with families, schools, and local agencies, EPATT equips students to be college and career ready. EPATT strives to combat summer slide and enrich the academic, athletic, and social skills of its participants through a summer program that has an integrated STEAM focus.

**Job Title** – Summer Elementary School Teacher (K-5)

**Dates** – June 26th to July 21st (The incumbent is expected to stay the full duration of the program)

**Location** – Stanford University (Taube Family Tennis Stadium)

**QUALIFICATIONS AND REQUIREMENTS** - EPATT is seeking energetic, committed, motivated, creative, fun-loving, teachers for our elementary school group summer program. The ideal candidate is innovative and has a passion for project-based learning and fostering critical thinking skills in students. Teachers will be responsible for teaching math, reading, and writing to two grade levels (Kinder/1st, 2nd/3rd, or 4th/5th).

- Bachelor's degree required, with an elementary teaching credential
- Outstanding track record as a professional classroom teacher, preferably in grades Kinder – 5th for at least two years
- Strong classroom management skills that presume high behavioral and academic expectations for ALL students
- Experience with curriculum development and implementation
- A passion for fostering emotional, social and educational growth in children and families from diverse backgrounds
- Familiarity with the Common Core State Standards
- Commitment to providing a positive and effective program for all participants
- Flexibility to meet changing work needs and demands
- A high level of energy and exceptional enthusiasm all day, every day!
- Ability to speak Spanish a plus!
- Authorized to work in the USA

## **EXPECTATIONS & DUTIES**

- Execute EPATT's program mission and values in a positive and professional manner
- Attend three training and orientation days (Time/Day TBD).
- Instruct for the entire duration of the 4-Week Summer Program (June 26th – July 21st)
- Work together with the Summer Program Director to create easy-to-follow hands-on lesson plans that are engaging yet challenging
- Teach 3 classes per day to small groups of rising K/1st, 2nd/3rd, or 4th/5th grade students (each teacher will be assigned to one group for the entire summer)
- Provide small group remediation for struggling students
- Build close and positive relationships with students, volunteers, parents, and staff
- Create summative assessments, track student progress, and organize individualized support as necessary
- Attend weekly staff meetings (Time TBD)
- Chaperone field trips and outings
- Maintain a high standard of ethics and integrity

## **WORK HOURS AND DATES – June 26th – July 21st**

- Teachers are expected to be on site from 8:00am until 1pm Monday-Thursday, Fridays 8am – 6:30pm.
- Training schedule TBD.
- The program operates Monday-Thursday 8am – 3pm (teachers are finished at 1pm), and Friday field trips from 8am – 4pm.
- All staff are required to attend staff meetings, chaperone field trips, and attend Friday Family BBQs (5-6:30pm). (Note: There is a possibility that there will be no programming on Monday, July 3rd)

## **COMPENSATION**

Teachers will receive a \$3000 stipend.

## **PHYSICAL DEMANDS – EPATT is an equal opportunity employer**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable people with disabilities to perform the essential functions.

- The ability to lift and carrying up to 60 lbs.
- Typing, writing, reading
- Seeing, hearing and speaking, both nearby and at a distance
- Use of hands and fingers to assist with classroom supplies and operate equipment
- Frequent sitting, standing, walking, kneeling

**HOW TO APPLY**

Submit resumes and cover letters addressing your interest and qualifications. In the "Subject" line of the email please include your first name and last initial and the words: "Summer Teacher Application." In the body of the email please include your full name, phone number(s), and the best time(s) for us to reach you. Attach the resume and cover letter to the email. Contact: [jobs@epatt.org](mailto:jobs@epatt.org) or fax to 650-724-7083.